

**BOARD OF ASSESSORS MEETING
OFFICIAL MEETING MINUTES
November 13, 2013**

CALL TO ORDER: Chairman James Levesque called the meeting to order at 4:46PM.

PRESENT: James Levesque, David Ross, Nancy Comai, and Todd Haywood (Assessor). Susan Lovas Orr and Todd Lizotte absent with excuse.

NEW BUSINESS

Approval of MS1(Summary Inventory of Valuation)

The Board of Assessors was provided with a report certifying the new assessed values by Paul McKenney, Project Manager for Vision Government Solutions, Inc. and an e-mail from Stephan Hamilton, Department of Revenue Administration, Director, Municipal & Property Appraisal Division, indicating the new values meet the requirements of state statute and the Assessing Standards Board's standards for level of assessment and assessment equity.

Todd Haywood, Town Assessor clarified his role in the revaluation process. He was not contracted to monitor the revaluation process and therefore relied on the Dept. of Revenue Administration to verify the new values and methodology used to develop them.

David Ross made a motion to approve the values of 2013 valuation update for the Fiscal year 2013 as submitted by Vision Government Solutions for residential and commercial properties and the utility values submitted by George E. Sansoucy PE, LLC. The motion was seconded by Nancy Comai. The motion carried unanimous.

ADJOURNMENT

David Ross made a motion to adjourn at 4:53PM. Nancy Comai seconded the motion. The motion carried unanimous.

Respectfully Submitted,

Elayne Pierson
Assessing Clerk